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SINDH ACT NO.II OF 1998

THE INSTITUTE OF BUSINESS MANAGEMENT ACT, 1998.

CONTENTS

Preamble

Sections

1. Short title and commencement.
2. Definitions.
3. Establishment and Incorporation of the Institute.
4. Powers and Function of the Institute.
5. The institutes open to all.
6. Teaching and Academic Programmes.
7. Officers of the Institute.
8. Patron.
9. Visitation.
10. Director.
11. The President.
12. The Rector.
13. Board of Governors.
14. Authority of the Institute.
15. Powers and Duties/Function of Board of Governors.
16. Executive Council.
17. Powers and Functions of the Executive Council.
18. Meeting of the Executive Council.
19. Dean.
20. Academic and Administrative Staff.
21. Institute Fund, Audit and Accounts.
22. The Academic Council.
23. Powers and Duties of Academic Council.
24. Constitutions, Functions Powers of other Authorities.

25. Appointment of Committees by certain Authorities.

26.

27. Statutes.

28. Jurisdiction of the Institute.

29. Removal of Difficulties.

THE SCHEDULE
THE FIRST STATUTES
(SEE SECTION 27)

1. The Faculties

2. Management Committee of the Faculty.

3. Functions of the Committee of the Faculty.

4. Dean of the Faculty.

5. Board of Advanced Studies and Research.

6. Function of Board of Advanced Studies and Research.

7. Selection.

8. Function of the Selection Board.

9. The Finance and Planning Committee.

10. Functions of the Finance and Planning Committee.

SINDH ACT NO.II OF 1998

THE INSTITUTE OF BUSINESS MANAGEMENT ACT, 1998.

[27th April, 1998]

An Act to provide for the establishment of an Institute of Business Management.

Preamble

WHEREAS, it is expedient to establish an Institute of Business Management at Karachi and to confer on it the power to award degrees, diplomas, certificates and other academic honors and distinctions and provide for matters connected herewith or ancillary thereto;

It is hereby enacted as follows:—

Short title and commencement

1. (1) This Act may be called the Institute of Business Management Act, 1997.

(2) It shall come into force at once.

Definitions.

2. (1) In this Act, unless there is anything repugnant to the subject or context—

(a) "Academic Council" means the Academic Council of the Institute;

(b) "Authority" means any of the Authorities of the Institute specified in this Act;

(c) "Board of Governors" means the Board of Governors of the Institute;

(d) "Chairman" means the Chairman of the Board of Governors or as the case may be Executive Council.

(e) "Chancellor" means the Chancellor of the Institute;

(f) "Dean" means the Dean of a Faculty of the institute;

(g) "Executive Council" means the Executive Council of the Institute;

(h) "Faculty" means a Faculty of the Institute;

(i) "Faculty Members" means Professors, Associate Professor, Assistant Professor and Lecturer engaged by the Institute for teaching, degree/post-graduate classes and such other personas as may be declared as "Teacher" by regulations;

(j) "Foundation" means the Foundation for Higher Education registered under the Societies Registration Act, 1860;

(k) "Government" means the Government of Sindh;

(l) "Head" means Head of a Teaching Department of the Institute;

(m) "Institute" means the College of Business Management established under this Act;

(n) "Management Committee" means the Managing Committee of a Faculty of the Institute;

(o) "Patron" means the Patron of the Institute;

(p) "President" means the President of the Foundation;

(q) "Prescribed" means prescribed by statues, regulations and rules;

(r) "Rector" means the Rector of the Institute;

(s) "Registrar" means the Registrar of the Institute;

(t) "Statutes, Regulations and Rules" means the Statutes, the Regulations and the Rules, respectively made or to be made under this Act;

(u) "Teacher" includes Professor, Associate Professor, Lecturer and Research Staff engaged by the Institute and such others persons as may be recognized to be the teachers of the Institute;

(v) "Teaching Department" means the teaching department established under this Act;

(w) "Commission" means the University Grants Commission.

Establishment and Incorporation of the Institute.

3. (1) There shall be established at Karachi an Institute to be called the Institute of Business Management consisting of

(a) the Patron, the Chancellor, the President, the Rector, the Deans and the members of the Board of Governors and the Executive Council,

(b) the members of such councils, committees and other bodies as the Board of Governors may establish,

(c) teachers and students of the Institute and its constituent units; and

(d) such other officers and members of the staff as may from time to time be specified by the Board of Governors.

(2) The Institute shall be a body corporate by the name of the Institute of Business Management having perpetual succession and a common seal, with power, among others, to acquire, hold and dispose of any property or investment and shall by the said name, sue and be sued.

Powers and Function of the Institute.

4. Subject to the Instructions of the Government, the Institute shall have the powers:—

(a) to provide for teaching Business Management and provide instruction research and training in such allied branches of learning as it may deem fit, and to make provisions for research, demonstrations and other services, and for the advancement and dissemination of knowledge.

(b) to admit and hold examination and to confer or award degrees, diplomas, certificates and other academic distinctions to the persons who have passed its examinations under the prescribed conditions.

(c) to appoint internal or associate external examiners for the conduct of examination.

(d) to establish and promote faculties.

(e) to confer honorary degrees.

(f) to institute Professorships, Associate Professorships, Assistant Professorships, Research Associateships and any other positions.

(g) to create posts for teaching, research, extension, administration and other related purposes and to appoint persons thereto under prescribed conditions.

(h) to determine the equivalence of the examinations passed, and the periods of study spent, by student of the Institute at other Universities and places of learning and to review such equivalence, if necessary.

(i) To supervise and control the discipline of students of the Institute, promote co-curricular and recreational activities of such students.

(j) to prescribe courses of studies in such branches of learning to be conducted by the Institute.

(k) to decide the teaching methods and achieve the most effective educational and training programmes.

(l) to do all such other acts and things, whether incidental to the powers aforesaid or not, as may be necessary to further the objectives of the Institute as a place of education, learning and research.

The Institute open to all.

5. The Institute shall be open to persons of either sex of whatever religion, race, creed, colour or domicile who are academically qualified for admission to the course of study offered by the Institute and no such person shall be denied

such privileges on the ground only of sex, religion, creed, race, class, colour or domicile.

Teaching and Academic Programmes.

6. (1) All recognized teaching in various courses and the academic programmes shall be conducted by the Institute in the prescribed manner.

(2) No degree shall be granted unless a student has passed an examination in Islamic Studies and Pakistan Studies at the Bachelor's Degree level or in the case of a non-Muslim student, in Ethics and Pakistan Studies at his option.

Officers of the Institute.

7. The following shall be the officers of the Institute:

a) the Patron;

b) the Chancellor;

c) the President;

d) the Rector;

e) the Deans;

f) the Directors;

g) the Registrar; and

h) Such other persons as may be prescribed to be the officers of the Institute.

Patron.

8. 1) The Governor of Sindh shall be the Patron of the Institute.

2) Patron shall, when present, preside over at the convocations of the Institute.

3) In the absence of the Patron, the Chancellor shall preside over at the convocation.

4) Every proposal to confer an honorary degree to a person shall be subject to confirmation by the Patron.

Visitation.

9. 1) The Patron may cause a visitation or enquiry to be made in respect of any mater connected with the affairs of the institute and shall, from time to time, direct any person or persons to inquire into or carry out inspection of

   i. the Institute, its building, laboratories, libraries, and other facilities;

   ii. any institution, department or hostel maintained by the Institute;

   iii. the adequacy of financial and human resources.

   iv. the teaching, research, curriculum, examination conducted or held by the Institute;

2) The Patron shall communicate to the Board of Governors his views in regard to the results of the visitation and shall after ascertaining the views thereon of the Board of Governors advise the Board of Governors on actions to be taken by it.

3) The Board of Governors shall, within such time as may be specified by the Patron, communicate to him such action, if any, as has been taken or may be proposed to be taken upon the results of visitation.

4) Where the Board of Governors does not, within the time specified, take action to the satisfaction of the Patron, the Patron may issue such directions as he thinks fit and the Board of Governors shall comply with such directions.

Chancellor.

10. a) The Chancellor shall be a person of eminence, known for his contributions in the field of knowledge or service to society and appreciated for his high moral and intellectual caliber;

b) The Chancellor shall be appointed by the Patron in consultation with the Foundation, on such terms and conditions as the Board of Governors may determine.

c) The Chancellor shall hold office for a term of three years, and shall be eligible for re-nomination on expiry of his term, for another term of three years.

d) Every proposal to recommend conferring of an honorary degree shall have the consent of the Chancellor.

e) If the Chancellor is satisfied that the proceedings of any Authority or orders of an officer are not in accordance with the provisions of this Act, Statutes, Regulations, or Rules, he may, after calling upon such Authority or officer, to show cause why such proceedings should not be annulled, and by order in writing, annul such proceedings or orders.

f) Should the Chancellor be incapacitated from acting as such due to illness or any other cause, the Chairman of the Board of Governors shall act for him.

The President.

11. a) The President of the Foundation or any other person of eminence appointed by the Foundation shall be the President and the Chief Executive Officer of the Institute.

b) At any time when the office of the President is vacant, or the President is absent or is unable to perform the functions of his office due to illness or any other reason, the Board of Governors shall make such arrangement for the performance of the duties of the President;

c) The President shall have following powers and duties:-

i. to create and fill temporary administrative posts for a period not exceeding six months;

ii. to sanction all expenditure provided for in the approved budget and to re-appropriate funds within the same major head of expenditure;

iii. to sanction re-appropriation of an amount not exceeding fifty thousand rupees for an unforeseen item not provided for in the budget and report it to the Board of Governors at the next meeting;

iv. to direct Administrative Officers and employees of the Institute to take such assignments in connection with all administrative matters and such other administrative matter and activities in the Institute, as he may consider necessary;

v. to delegate, subject to such conditions, if any, as may be prescribed, his power not being delegated powers to an officer of the institute;

vi. to appoint employees of such categories in respect which powers have been delegated to him by the Board of Governors;

vii. to exercise and perform such other powers and functions as may be prescribed.

The Rector.

12. a) The Rector shall be appointed by the Board of Governors on the recommendation of the President on such terms and conditions as may be determined by the Board of Governors and shall hold office for a period of three years, extendable through mutual consent.

b) If at any time when the office of the Rector is vacant, or the Rector is absent or is unable to perform the functions of his office due to illness or some other cause, the President in consultation with the Board of Governors shall make such arrangement for the performance of the duties of the Rector as he may deem fit.

c) The Rector shall be the Chief Academic Officer of the Institute, and shall be responsible for proper implementation of the provisions of this Act, Statutes Regulations, Rules and directions of the President and take decision for execution of its programmes and policies.

d) The Rector may, in any emergency which in his opinion requires immediate action, take such actions as he may consider necessary and shall, thereafter as soon as possible, report his action to the officer, authority or, other body, which in the ordinary course would have dealt with the matter.

e) In particular and without prejudice to the generality of the foregoing powers, the Rector shall also have the following powers—

i. to create and fill temporary faculty positions for a period not exceeding six months;

ii. to direct faculty, and other academic officers the Institute to take up such assignments in connection with teaching, research, examination and such other academic activities in the Institute, as he may consider necessary;

iii. to delegate his powers, subject to such conditions, if any, as may be prescribed, under the rules to an academic officer of the Institute.

iv. to appoint employees of such categories in respect of which powers have been delegated to him by the Board of Governors;

v. to exercise and perform such other powers and functions as may be prescribed.

Board of Governors.

13. (1) The Board of Governors shall consist of the following:—

i. Chancellor of the Institute, who will be the Chairman of the Board of Governors.

ii. Chairman of the Commission or his nominee.

iii. Retired judge of the High Court to be nominated by the Chief Justice of the Sindh High Court.

iv. President, Federation of Pakistan Chamber of Commerce and Industry.

v. President, Karachi Chamber of Commerce & Industry.

vi. President, Karachi Stock Exchange (Guarantee) Ltd.

vii. Education Secretary to the Government of Sindh.

viii. A retired Vice Chancellor/eminent scholar to be nominated by the Foundation.

ix. President.

x. Rector.

xi. Four to eight philanthropists to be nominated by the Foundation.

xii. Two to three representatives of multinational and national business or financial organizations in Pakistan to be nominated by the Foundation.

(2) Members of the Board of Governors other than ex-officio members, shall hold office for three years.

(3) The quorum for a meeting of the Board of Governors shall be one half of total number of the Members, a fraction being counted as one.

(4) The Board of Governors shall meet at least once in a year on dates to be fixed by the Chancellor.

Authority of the Institute.

14. The Authority of the Institute shall consist of:-

(i) Board of Governors
(ii) Executive Council
(iii) Academic Council
(iv) Advanced Studies and Research Board
(v) Finance & Planning Committee
(vi) Selection Board
(vii) Any other such Authorities constituted by the Board of Governors.

Powers and Duties/ Function of Board of Governors.

15. (1) The Board of Governors shall exercise the powers and perform the functions as follows:

(a) to hold, control and administer the property, funds and resources of the Institute and raise funds for the purpose of the Institute upon such security as may be required under regulations;

(b) to undertake responsibility for the financial viability of the Institute including responsibility for ensuring effectiveness of its operations, their continuity and preservation of its autonomy;

(c) to consider the draft Statutes proposed by the Executive Council;

(d) to consider and approve the Annual Report, plan of work, Statement of Accounts and the Annual Budget estimates as recommended by the Executive Council;

(e) to appoint members of the authorities in accordance with the provisions of this Act;

(f) to delegate its powers to an authority or officer or a Committee appointed under this Act.

Executive Council

16. (1) Subject to control and direction of the Board of Governors, the general supervision and control of administrative/academic and financial affairs, and the power to lay down policies of the Institute shall vest in the Executive Council which shall consist of the

following:

a) The President;

b) The Rector;

c) One Judge of the Sindh High Court, to be nominated by the Chief Justice;

d) Chairman of the Commission or his nominee;

e) One Vice Chancellor of an University of the Province, to be nominated by the Board of Governors;

f) Education Secretary of the Sindh Government or his nominee not below the rank of an Additional Secretary;

g) Dean of all Faculties/Colleges;

h) Two persons of eminence to be nominated by the Foundation.

i) Two members of the Board of Governors to be nominated by it.

(2) The Board of Governors shall nominate one of its numbers as Chairman of the Executive Council, for a period of three years.

(3) A nominated member of the Executive Council shall hold office for a term of three years and shall be eligible for renomination on the expiry of his term, unless the Board of Governors for reasons to be recorded terminates his membership earlier.

(4) The office of a nominated member of the Executive Council shall become vacant if he resigns or fails to attend three consecutive meetings of the Executive Council without sufficient cause or leave of absence.

(1) A casual vacancy in the office of a member of the Executive Council shall be filled by a person nominated by the authority which had nominated the member

whose vacancy is to be filled.

(2) No act or proceedings of the Executive Council shall be invalid by reasons only of the existence of a vacancy in or any defect in the constitution of the Executive Council.

Powers and Functions of the Executive Council.

17. (1) The Executive Council shall exercise the powers to perform functions as follows:-

a) to formulate or approve the principles, policies and plans governing the activities and operations of the Institute so as to facilitate teaching and other academic work;

b) to appoint teachers, researchers and officers on the recommendations of the Selection Board;

c) to suspend, punish and remove form service the Institute's employees whom it is empowered to appoint, in the manner prescribed after due enquiry and defence;

d) to create new component of the Institute such as faculties/department/college under its jurisdiction and to constitute such standing committees, sub-committees, council and other administrative or academic advisory bodies as it deems necessary, and assign them such functions as deemed fit;

e) to propose plans of work and annual budget of the Institute for the approval of the Board of Governors;

f) to call for reports relating to the activities of the Institute and the execution of its plans and issue directions to accelerate the speed of work and remove hindrances through executive orders;

g) to create such academic or administrative posts as it may deem necessary and to approve

appointments to such posts as it may specify;

h) to take all such initiatives as it may consider necessary or desirable for the efficient and effective management and functioning of the Institute;

i) to propose drafts for statutes.

(2) The Executive Council may delegate any of its powers to the President or Rector, subject to such conditions as it may deem fit to impose.

Meeting of the Executive Council.

18. (1) The Executive Council shall meet at least twice in a year on dates to be fixed by its Chairman, provided that a special meeting may be called at any time by the Chairman or on a request by not less than five of its members to consider any matter of urgent nature.

(2) In the case of special meeting not less than ten clear days' notice shall be given to the members of the Executive Council; and the agenda of the meeting shall be restricted to the matter for which the special meeting is called.

(3) The quorum for a meeting of the Executive Council shall be one-half of its members, a fraction being counted as one.

(4) The decision of the Executive Council shall be expressed in terms of the views of the majority of the members present and voting, and, if the members are equally divided, the Chairman shall have the and exercise a casting vote.

Dean.

19. (a) There shall be a Dean for each Faculty, who shall be appointed by the President on the recommendation of the Rector.

(b) The Dean of each Faculty shall plan, organize and supervise the work of the faculty in the manner as may be prescribed and shall be responsible to the Rector.

(c) The Dean of the faculty will be the Chairman of the Board of Studies and the Management Committee of his faculty.

(d) The Dean shall exercise such other powers and perform such other duties as may be prescribed.

(e) The Dean shall hold office for a period of two years and shall be eligible for re-appointment.

Academic and Administrative Staff.

20. The academic and administrative staff of the Institute shall be selected with a view to achieving its stated objectives and the basic criteria for their selections shall be the highest standards of competence, integrity and efficiency; provided that in case of academic staff, academic qualifications and fringe benefits shall not be less than those duly approved/laid down by the Commission for such appointments.

21. (1) The Institute shall have a Fund to which shall be credited income from fees, donations, trusts, bequests, endowments, grants, contributions or all other sources.

(2) No contribution, donation or grant which may directly or indirectly involve any immediate or subsequent financial liability for the Institute or which may involve an activity not included in its programmes for the time being, shall be accepted without the prior approval of the Foundation.

(3) The accounts of the Institute shall be maintained in such form and manner as may be prescribed by the rules.

(4) The accounts of the Institute shall be audited each year within four months of the closing of the financial year by the Chartered Accountant appointed by the Foundation.

(5) The accounts, together with the report of the auditor thereon, shall be submitted to the Foundation for approval.

(6) The auditor's report shall certify that the auditor has complied with the standards of audit and certification laid down by the Institute of Chartered Accountants of Pakistan.

The Academic Council.

22. (1) The Academic Council consist of:-

i. The Rector (Chairman);

ii. All the Deans;

iii. All the Heads of the Department;

iv. One nominee of the Education Secretary of the Government of Sindh, not below the rank of Additional Secretary, the Regional Director of Education (Colleges) or the Director of Technical Education;

v. One Assistant Professor and one Lecturer of the Institute, to be nominated by the President;

vi. Three eminent persons in various professors to be nominated by the Executive Council;

vii. Director General Regional Office, University Grants Commission, Karachi;

viii. The Registrar-Member/Secretary.

(2) Members appointed by nomination shall hold office for three years.

(3) The quorum for a meeting of the Academic Council shall be one third of the total number of members, a fraction being counted as one.

Powers & Duties of Academic Council.

23. (1) The Academic Council shall be the academic body of the Institute and shall subject to the provisions of this Act and the Statutes, have the powers to lay down proper standards of instructions, research, publication and examinations and to regulate and promote the academic life of the Institute.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Act and the Statutes, the Academic Council shall have the power—

a) to advise the Executive Council on academic matters;

b) to regulate the conduct of teaching, research, publication and examination;

c) to regulate the admission of students to the courses of studies and examination in the Institutes;

d) to regulate the conduct and discipline of the students of the Institute;

e) to propose to the Executive Council, schemes for the development and improvement of quality education for the various departments of the Institute;

f) to consider or formulate new proposals for the development of teaching and research in the Institute;

g) to make Regulation prescribing the course of studies; the syllabi and the outlines of tests for all examinations the Institute will conduct subject to the approval of the Executive Council;

h) to regulate the award of scholarships, exhibitions, medals and prizes;

i) to appoint members to the various Authorities in accordance with the provisions of this Act; and

j) to perform such other functions as may be prescribed by statutes.

Constitutions, Functions and Powers of other Authorities.

24. The constitution, functions and powers of the Authorities for which no specific provision has been made in this Act shall be such as may be prescribed by Statutes.

Appointment of Committees by certain Authorities.

25. The Board of Governors, the Executive Council, the Academic Council and other Authorities may, from time to time advise constituting Standing, Special or Advisory Committees as they deem fit and may nominate such persons on these Committees who are not members of the Authorities appointing the Committees.

26. The Authorities and other Bodies of the Institute may make regulations consistent with this Act, Statutes and Regulations.

Statutes.

27. Notwithstanding anything contained in this Act, the Statues set out in the Schedule shall be deemed to be the statutes framed under this Act and shall remain in force until they are amended or replaced by new statutes framed in accordance with this Act.

Jurisdiction of the Institute.

28. The Jurisdiction of the Institute will be restricted to its own campus of specific locality and shall no powers of affiliation or franchising its programs to any other institution for a minimum period of ten years, after which, it will have to apply and seek authorization from the Patron.

Removal of Difficulties.

29. (1) If any question arises as to the interpretation of any of the provisions of this Act, it shall be placed before the Patron whose decision thereon shall be final.

(2) If any difficulty arises in giving effect to any of the provisions of this Act, the Patron may make such order, consistent with the provision of this Act, as may appear to him to be necessary for removing the difficulty.

(3) Where this Act makes any provision for anything to be done but no provision or no sufficient provision has been made in respect of the authority who, or the time at which, it shall be done, then it shall be done by such authority, at such time, or in such manner as the Patron may direct.

SINDH ACT NO.II OF 1998

THE INSTITUTE OF BUSINESS MANAGEMENT ACT, 1998.

THE SCHEDULE
THE FIRST STATUTES
(See section 27)

The Faculties

1. There shall be faculty for an Academic Department or a group of Academic Departments. The Institute shall include the following faculties and such other faculties as may be prescribed:

   a) Faculty of Business Management;

   b) Faculty of Health, Hospital and Pharmaceutical Management

   c) Faculty of Environment and Urban Management

   d) Faculty of Economics and Social Development

   e) Faculty of Information Systems and Telecommunication Management

   f) Faculty of Construction Management

   g) Faculty of Tourism and Hotel Management

   h) Faculty of Law

   i) Any other Faculty as may be prescribed by the statutes.

Management Committee of The Faculty.

2. (1) There shall be a Management Committee of each Faculty which shall consist of:-

   a) the Dean of the Faculty;

   b) the Professors and Heads of Academic Departments of the faculty;

   c) one faculty member other than Professors and Head of each Academic Department to be nominated by the Head.

d) two teachers to be nominated by the Academic Council by reason of their specialized knowledge of the subjects which, though not assigned to the Faculty, have in the opinion of the Academic Council, important, bearing on the subject assigned to the Faculty.

e) two experts in the field from outside the Institute to be appointed by the Executive Council;

f) one member to be nominated by the Rector.

(2) The members other than ex-officio members shall hold office for three years.

Functions of the Committee of the Faculty.

3. The Committee of each Faculty shall, subject to the general control of the Academic Council and the Executive Council have the powers to —

i) Co-ordinate the teaching and research work in the subjects assigned to the Faculty;

ii) Scrutinize the recommendations of the Board of Studies comprising the Faculty with regard to the appointment of paper-setters and examiners for graduate and post graduate examinations and to forward the panels of suitable paper-setters and examiners for each examination to the Rector.

(iii) Consider any other academic matter relating to the Faculty and report thereon to the Academic Council;

(iv) prepare a comprehensive Annual Report regarding the performance of each department, comprising the Faculty for presentation to the Academic Council; and

(v) to perform such other functions as may be prescribed by Statutes.

Dean of the Faculty.

4. (1) There shall be a Dean for each Faculty, who shall be the Chairman and convener of the Management Committee of the Faculty.

(2) The Head of the Department will be appointed by the Rector on recommendation of the Dean of the Faculty and shall hold office for a period up to two years and shall be eligible for re-appointment.

(3) The Head of a Department shall plan, organize and supervise the work of the Department and shall be responsible to the Dean for the work of his/her Department.

(4) The Head of the Department shall under the general supervision of the Rector and the Dean, exercise all administrative, financial and academic powers and such other duties or powers as may be delegated to him/her.

(5) The Head of the department shall prepare a comprehensive annual report regarding the performance of his/her department at the graduate and post graduate levels, faculty research and development and submit the report to the Dean of the Faculty for his/her evaluation.

Board of Advanced Studies and Research.

5. (1) The Board of Advanced Studies and Research shall consist of:-

a) the Rector (Chairman);

b) all the Deans;

c) one Professor from each faculty other than Professors having experience in research in relevant field to be appointed by the Academic Council;

d) One Professor of the Institute from each faculty other than Dean to be Appointed by the Executive Council;

e) one member to be nominated by the Rector;

f) three members from the relevant Field Research Organizations and Government Departments to be nominated by the Executive Council;

g) the Registrar.

(2) The term of office of the members of the Board of Advanced Studies and Research other than ex-officio members shall be three years.

(3) The quorum for a meeting of the Board of Advanced Studies and research shall be one half of the total number of members, a fraction being counted as one.

Function of Board of Advanced Studies and Research.

6. The functions of the Board of Advanced Research shall be to:

a. advise the Authorities on all matters connected with the promotion of advanced studies and research publication in the Institute;

b. propose Regulations regarding the award of research degrees;

c. consider and report to the Authorities on the award of research degrees by the Institute;

d. appoint supervisors for postgraduate research students and to approve titles and synopsis of their thesis/dissertations.

e. recommend panels of names of examiners for evaluation of other research examinations.

f. perform such other functions as may be prescribed by the Statutes.

Selection Board

7. (1) The Selection Board shall consist of:-

a. the Rector (Chairman);

b. the Dean of the Faculty concerned;

c. the Head of the Academic Department concerned;

d. one member of the Executive Council to be nominated by the Board;

e. one Senior Administrator of the Institute to be nominated by the President;

f. one eminent scholar to be nominated by the Board of Governors;

g. one expert in the subject to be nominated by the Secretary Education of the Government of Sindh.

(2) The Registrar shall be the Secretary of the Selection Board.

(3) The members other than ex-officio members shall hold office for three years.

(4) The quorum for a meeting of the Selection Board shall be four.

(5) No member who is a candidate for the post to which appointment is to be made shall take part in the proceedings of the Board.

(6) In selecting candidates for the post of Professors and Associate Professors, the Selection Board shall co-opt or consult three experts in the subject concerned and in selecting candidates for other teaching posts two experts in the subject concerned, to be nominated by the Rector from a standing list of experts for each subject approved by the Board on

the recommendation of the Selection Board and revised from time to time.

8. The functions of the Selection Board shall be:- **Function of the Selection Board.**

a. the Selection Board for all academic posts shall consider the application and recommend to the Executive Council the names of suitable candidates for appointment to teaching and other academic posts as the case may be and recommend suitable salary for the person concerned.

b. The Selection Board shall consider all cases of promotion of selection of academic officers of the Institute and recommend to the President the names of suitable candidates for such promotion or selection by the Executive Council.

c. In the event of an unresolved difference of opinion between the Selection Board and the Executive Council the matter shall be referred to the Board of Governors whose decision shall be final.

9. (1) The Finance and Planning Committee consist of:- **The Finance and Planning Committee**

a. the President (Chairman);

b. The Rector;

c. All the Deans;

d. One member of the Executive Council to be nominated by it;

e. One member of the Academic Council to be nominated by the Academic Council;

f. One representative each from Education Department and Finance Department of the Government of the Sindh not below the rank of Deputy Secretary;

g. Director General, University Grants Commission, Karachi;

h. The Registrar; and

i. One nominee of the Board of Governors.

(2) The term of office of the nominated members shall be three years.

(3) The quorum for a meeting of the Finance and Planning Committee shall be five members.

Functions of the Finance & Planning Committee.

10. The functions of the Finance & Planning Committee shall be to:-

a. prepare the Annual Statement of Accounts and Annual Budget Estimates for approval of the Foundation and the Board of Governors;

b. review periodically the financial Status of the Institute;

c. advice the Foundation and the Board of Governor on matters relating to finance, investments and accounts of the Institute; and

d. to perform such other functions as may be prescribed by the Statutes.