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PART-I

GOVERNMENT OF SINDH

LAW DEPARTMENT

NOTIFICATION

Karachi the 27th May 2002.

No. SLEGIS:1(15) 2002.—The following Ordinance made by the Governor of Sindh is hereby published for general information:—

**THE DEFENCE HOUSING AUTHORITY
SUFFA UNIVERSITY ORDINANCE, 2002**

Sindh Ordinance No. XV of 2002.

An
Ordinance

to provide for the establishment of a University known as the Defence Housing Authority Suffa University at Karachi.

WHEREAS it is expedient to provide for the establishment of Defence Housing Authority Suffa University at Karachi and for matters ancillary thereto; **Preamble.**

- (2) to select, admit and examine students;
- (3) to hold examinations and confer or award degrees, diplomas, certificates and other academic distinctions on the person who has passed its examinations under or have participated in its executive development programmes under prescribed conditions;
- (4) to establish and promote faculties;
- (5) to confer honorary degrees on persons as approved by the Patron;
- (6) to prescribe courses of studies in such branches of learning as it may determine;
- (7) to pursue and publish research;
- (8) to provide other facilities for education, training and research;
- (9) the University may affiliate & disaffiliate only those educational institutions which are financed and run by the Authority;
- (10) to associate and collaborate with other institutions and Universities;
- (11) to enter into carry out or cancel agreements, contracts and arrangements with other universities, organizations, institutions, bodies and individuals for the purpose of carrying out its functions and activities;
- (12) to create posts for teaching, research, administration and other related functions and to appoint persons thereto;
- (13) to receive and manage properties, grants, bequests, trusts, gifts, donations, endowments and other contributions made to it and to invest any funds representing such properties, grants, bequests, trusts, gifts, donations, endowments or contributions and to convert one kind of property into another, in such manner as it may deem fit; and
- (14) to do all such other acts and things as may be required to further its objectives, as per provisions of the charter / policy of the Government.

TEACHING AND EXAMINATIONS IN THE UNIVERSITY

5. (1) The academic programmes of the University shall be conducted in the prescribed manner..
- (2) The University shall associate external examiners for the conduct of examinations.
- (3) No degree shall be granted unless a student has passed an examination in Islamic Studies and Pakistan Studies at the Bachelor's degree level or , in the case of non-Muslim student, in Ethics and Pakistan Studies as his or her option,
- (4) In prescribing syllabi, courses of studies and instructions for the conduct of studies, the University shall abide by the directions given by Government or University Grants Commission.

UNIVERSITY OPEN TO ALL

6. The University shall be open to persons of either sex of whatever religion, race, creed, class, color or domicile who are academically qualified for admission to the courses of study offered by the University and no such person shall be denied the privileges of the University on the ground only of sex, religion, creed, race, class, color or domicile.

OFFICERS OF THE UNIVERSITY

7. The following shall be officers of the University :-
- (1) the Chancellor;
 - (2) the Vice Chancellor;
 - (3) the Pro-Vice Chancellor;
 - (4) the Deans;
 - (5) the Head of Teaching Departments;
 - (6) the Registrar;
 - (7) the Director Finance;
 - (8) the Controller of Examinations; and
 - (9) such other persons as may be prescribed to be the officers.

PATRON

8. (1) The Governor of Sindh shall be the Patron of the University.
- (2) The Patron, when present, shall preside at the convocation of the University.
- (3) In the absence of the Patron, the Chancellor shall preside at the convocation.
- (4) Every proposal to confer an honorary degree shall be subject to confirmation by the Patron.

VISITATION

9. (1) The Patron may cause an inspection or inquiry to be made on his own motion in respect of any matter connected with the affairs of the University and shall, from time to time, direct any person or persons to inquire into or carry out inspection of -
- a. the University, its buildings, laboratories, libraries, and other facilities;
 - b. any institution, department or hostel maintained by the University and the adequacy of financial and human resources of the University;
 - c. the teaching, research, curriculum, **examinations** and other matters of the University; and
 - d. such other matters as may be specified by him.

- (2) The Patron shall communicate to the Board his views with regard to the result of visitation and shall, after ascertaining the views thereon of the Board, advise the Board on the action to be taken by it.
- (3) The Board shall, within such time as may be specified by the Patron, communicate to him such action, if any, as has been taken or may be proposed to be taken upon the result of visitation.
- (4) Where the Board does not, within the time specified, take action to the satisfaction of the Patron, the Patron may issue such directions as he deems fit and the Board shall comply with all such directions.
- (5) The Patron shall have full powers to take any action as he may deem fit against the University including withdrawal of charter and its closure if it is found in any unlawful activities.

CHANCELLOR

10. (1) The President of the Executive Board of the Defence Housing Authority shall be the Chancellor.
- (2) The Chancellor shall, when present preside at the meetings of the Board.
- (3) The Chancellor shall appoint Vice Chancellor and Pro-Vice Chancellor.
- (4) If the Chancellor is satisfied that the proceedings of any Authority or orders of any officer are not in accordance with the provisions of this Ordinance, the statutes, the regulations or the rules, he may after calling upon such Authority or officer to show cause why such proceedings should not be annulled by order in writing annul such proceedings or orders
- (5) The Chancellor may remove any person from the membership of any Authority if such person -
 - i. has become of unsound mind; or
 - ii. has been incapacitated to function as a member of such Authority; or
 - iii. has been convicted by a court of law or an offence involving moral turpitude; or
 - iv. has been found indulging in any activity against the interest of the University.
- (6) The Chancellor shall have the power to assent ~~statutes~~ submitted by the Board or withhold assent or refer them back to the Board for reconsideration.

THE VICE CHANCELLOR

11. (1) The Vice Chancellor, who shall be an eminent educationist of distinction, shall be appointed by the Chancellor on the recommendations of the Board for a period of

three years on such terms and conditions as the Chancellor may determine in consultation with the Board and shall hold office during the pleasure of the Chancellor.

(2) The Vice Chancellor shall be the chief executive and academic officer of the University and shall be responsible for observing the provisions of this Ordinance and for the execution of the programme of the University in accordance with the guidelines and policies formulated by the Board.

(3) The Vice Chancellor shall have powers to -

- i. submit plans of work and budget estimates of the University for the consideration of the Board;
- ii. direct the activities connected with the execution of programmes for instruction, training and research;
- iii. authorize expenditure provided for in the approved budget and to re-appropriate funds within the same major head of expenditure and report it to the Board in the next meeting;
- iv. sanction and re-appropriate an amount not exceeding one lac rupees for an unseen item not provided for in the budget, and report it to the Board in the next meeting;
- v. appoint, with the approval of the Board, teachers, officers and members of the staff of the University and such other persons as may be necessary in accordance with policies and procedures approved by the Board so as to ensure the highest intellectual and moral qualities in the persons appointed;
- vi. submit to the Board, in accordance with the rules of procedure, a report on the activities of the University and the execution of the plans of the work;
- vii. create and fill temporary posts for a period not exceeding six months; and
- viii. perform any work assigned by the Board.

PRO-VICE CHANCELLOR

12. (1) The Chancellor may, in consultation with the Vice-Chancellor, appoint a Pro-Vice-Chancellor for the main campus or the additional campus, if any, or for both the campuses jointly, on such terms and conditions and for such period not exceeding four years at a time as the Chancellor may determine.

- (2) The Pro-Vice-Chancellor shall, notwithstanding anything contained in this Ordinance, exercise such powers and perform such functions of the Vice-Chancellor or such other powers and functions, in respect of the campus for which he is appointed, as the Chancellor may delegate to him.
- (3) The Pro-Vice-Chancellor shall be ex-officio member of the Academic Council and shall be deemed to be included in the University under section 3 and be an officer of the University under section 6.

THE DEAN

13. (1) There shall be a Dean of each Faculty who shall be its Chairman and the convener.
- (2) The Dean shall be appointed by the Board from amongst three most senior professors of the Faculty on the recommendations of the Vice Chancellor and shall hold office for a period of two years and shall be eligible for re-appointment.
- (3) The Dean shall be responsible for the academic affairs of the faculty and present candidates for admission to degree, except honorary degrees, in the courses falling within the purview of the Faculty.
- (4) The Dean shall exercise such powers and perform such duties as may be prescribed by the Board on the recommendations of the Vice Chancellor.

TEACHING DEPARTMENT

14. (1) There shall be a Teaching Department for each subject or a group of subjects, as may be prescribed by Regulations and each Department shall be headed by a Chairman.
- (2) The head of the Teaching Department shall be appointed by the Board on the recommendations of the Vice Chancellor from amongst three most senior Professors or three most senior associate professors other than the Professors already working as a Dean for a period of two years and shall be eligible for re-appointment; provided that where there is no Professor or Associate Professor, the Department shall be looked after by the Dean of the Faculty with the assistance of the most senior teacher of the Department.
- (3) The Head of the Department shall plan, organize and supervise the work of the Department and shall be responsible to the Dean for the work of his Department.
- (4) The Head of the Department shall under the general supervision of the Vice Chancellor and Dean, exercise all administrative, financial and academic powers and such other duties or powers as may be delegated to him.

- (5) The Head of the Department shall prepare a comprehensive annual report on the performance of the Department at graduate and postgraduate levels, and faculty research and development and submit it to the Dean of the Faculty for evaluation.

THE REGISTRAR

15. (1) The Registrar shall be appointed by the Board on the recommendation of the Selection Board in such terms and conditions as may be determined by the Board.
(2) The Registrar shall be the custodian of the common seal and the records of the University and perform such duties as may be assigned to him by the Vice Chancellor.

THE DIRECTOR FINANCE

16. (1) The Director Finance shall be a whole time officer of the University and shall be appointed by the Chancellor on such terms and conditions as may be determined by the Board.
(2) The Director shall be responsible for the financial affairs of the University.

THE CONTROLLER OF EXAMINATIONS

17. (1) The Controller of Examinations shall be a whole time officer and shall be appointed by the Board on the recommendation of the Selection Board.
(2) The Controller shall be responsible for all matters connected with the conduct of examinations and related matters of the University.

AUTHORITIES OF THE UNIVERSITY

18. The following shall be the Authorities of the University :-
(a). Board;
(b). Academic Council;
(c). Board of Faculties;
(d). Board of Advance Studies and Research;
(e). Selection Board;
(f). Finance and Planning Committee;
(g). Discipline Committee; and
(h). any other Authority constituted by the Board.

