

PART I

GOVERNMENT OF SIND LABOUR AND CO-OPERATION DEPARTMENT

NOTIFICATION

Karachi, the 20th April, 1986.

No.SO(C-I)6(13)/81:- In exercise of the powers conferred by sub-section (1) of section 17 of the Sind Co-operative Housing Authority Ordinance, 1982, the Government of Sind are pleased to make the following rules:-

Short title and commencement.

1. (1) These rules may be called the Sind Co-operative Housing Authority Rules, 1986.
- (2) They shall come into force at-once.

Definitions.

2. In these rules unless there is anything repugnant to the subject or context –
 - (i) “Ordinance” means the Sind Co-operative Housing Authority Ordinance, 1982.
 - (ii) “section” means a section of the Ordinance.

Office of the Authority.

3. The head office of the Authority shall be at Karachi, but it may establish its regional offices at any other place.

Enquiry.

4. (1) An enquiry under sub-section (1) of section 6 shall be made in the manner hereinafter appearing.
 - (2) Government shall decide whether in the light of facts of the case or the interest of justice an enquiry should be conducted through an Inquiry Officer or Inquiry Committee.
 - (3) On appointment, the Inquiry Officer or, as the case may be, the Inquiry committee shall—

- (a) frame a charge and communicate it to the society the charge and control of which has been over under sub-section (2) of section 6 together with statement of the allegations explaining the charge and of any other relevant circumstances which are proposed to be taken into consideration:
- (b) require the society within a reasonable time, which shall not be less than seven days or more than fourteen days from the day the charge has been communicated to it, to put in a written defence and to state at the same time whether it desires to be heard in person.

(4) The Inquiry Officer or the Inquiry Committee, as the case may be, shall enquire into the charge and may examine such oral or documentary evidence in support of the charge or in defence of the society as may be considered necessary and the society shall be entitled to cross-examine the witness against it.

(5) The Inquiry Officer, Inquiry Committee, as the case may be, shall hear the case from day to day and no adjournment shall be given except for reasons to be recorded in writing and where any adjournment is given, it shall not be for more than a week and the reasons therefore shall be reported forthwith to Government.

(6) Where the Inquiry Officer or the Inquiry Committee, as the case may be, is satisfied that the society is hampering or attempting to hamper, the progress of the enquiry he or it shall administer a warning, and if thereafter he or it is satisfied that the society is acting in disregard of the warning, he or it shall record a finding to that effect and proceed to complete the enquiry in such manner as he or it thinks best suited to do substantial justice.

(7) The Inquiry Office or the Inquiry Committee, as the case may be, shall within ten days of the conclusion of the proceeding or such longer period as may be allowed by Government, submit his or its findings and the grounds thereof to Government.

Managing Director.

5. (1) Subject to the provisions of the Ordinance, the Managing Director shall draw pay in basic pay scale 19 sanctioned for the civil servants and shall be appointed—

- (a) by direct recruitment from amongst the persons domiciled in Sind, possessing a degree from any University in Pakistan or any other University recognized by Government, and shall be

of such age and possess such experience as may be specified by Government while inviting applications for the post; or

- (b) by transfer on tenure from amongst the members of any service; or
- (c) by promotion from amongst the employees of the authority.

(2) The terms and conditions of the Managing Director shall be the same as applicable to a civil servant of the same grade.

Budget.

6. (1) the Authority shall prepare a budget, showing the estimates of the receipt and expenditure and allocation of funds for various heads of expenditure and same shall be submitted for approval by Government at least sixty days before the commencement of the next financial year.

(2) Government shall within thirty days of the receipt of the budget approve it with or without modifications and convey the approval of Government and if no approval is conveyed as aforesaid the budget shall be deemed to have been approved by Government without any modification.

Accounts.

7. (1) The moneys in the Sind Housing Authority's Fund shall be kept in a scheduled bank, and shall be operated through cheques under the signature of the Managing Director.

(2) The Authority shall administer the fund; keep and maintain complete and proper accounts thereof in the same form and manner in which the accounts are maintained by Government.

Audit report.

8. A copy of the audit report shall be furnished to Government each year stating the action taken therein.

Submission of yearly report and returns to the Government.

9. (1) The Authority shall submit, as soon as possible, at the end of each financial year, to Government, but before the December, next following year a report on the finances and conduct of the affairs of the Authority for that year together with the balance sheet of income and expenditure statement.

(2) The Authority shall, if so required by Government, furnish—

- (i) any returns, statement, estimate or other information regarding any matter under the control of Authority; or
- (ii) a report on any subject with which the Authority is

- concerned; or
- (iii) A copy of any document in the charge of the Authority.

Investment.

10. In addition to the investment in the purchase of land and construction of office buildings of the Authority, the Authority may invest its surplus fund in the purchase of Government securities or other schemes approved by Government.

Appeal.

11. An appeal against an order or decision of the Authority may be made to Government within two months of the date of communication of the order or decision.

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