

**THE SINDH GOVERNMENT GAZETTE**  
**KARACHI, THURSDAY, JULY 3, 1980**

**GOVERNMENT OF SIND**

**SERVICES & GENERAL ADMINISTRATION DEPARTMENT  
(REGULATION WING)**

Karachi, the 21<sup>st</sup> June, 1980

**NOTIFICATION**

No. SOIX-REG(S&GAD)I/2-79.—In exercise of the powers conferred by Section 9 of the Sind Civil Servant Welfare Fund Ordinance, 1979, the Government of Sind are pleased to make the following rules, namely :—

1. (1) These rules may be called the Sind Civil Servants Welfare Fund Rules, 1980.

(2) They shall come into force on the first day of July, 1980.

2. In these rules, unless the context otherwise requires, the following expressions shall have the meanings hereby respectively assigned to them, that is to say:—

(a) “Board” means the Provincial Welfare Board No. 1 or Provincial Welfare Board No. II constituted under sub-section (1) of section 6 or a Divisional Welfare Board constituted under section 7;

(b) “Ordinance” means the Sind Civil Servants Welfare Fund Ordinance, 1979;

(c) “Pay” means the amount drawn monthly by a Civil Servant as—  
(i) pay which is sanctioned for a post whether held by such Civil Servant in substantive or officiating capacity;  
(ii) overseas pay, technical pay, personal pay and special pay; and  
(iii) any other emolument which may specifically be classed as pay by the competent authority;

(d) “Section” means a section of the Ordinance.

3. (1) Every civil servant in Grade-5 or above shall contribute towards the Fund a sum of Rs. 3.60 (three rupees and sixty paise) per annum per thousand rupees of the sum in which he is insured, and the contribution in respect of the civil servant upto Grade-4 shall be made by Government.

(2) The contribution under sub-rule (1) shall be made in twelve equated monthly installments.

4. (1) The contribution payable under sub-section (2) of section 4 shall in the

case of a civil servant on Grade-16 or above be remitted to the Accountant General, Sind under intimation to his Head Office or Department and in the case of other civil servants to their respective Heads of Offices or Departments, and the sum so received shall immediately be credited into the Fund.

(2) Where any contribution becomes recoverable under sub-section (3) of section 4, the same shall be recovered from the subsequent pay bill of the civil servant.

(3) Where a civil servant is transferred on deputation to foreign service he shall continue to contribute to the Fund during the period of deputation and the contribution shall be remitted by him in the manner provided in sub-rule (1).

5. (1) All contributions made section 4 shall be credited in the minor head "Sind Civil Servants Welfare Fund", in sub-head "Part-I" in the case of civil servants in Grade 16 or above and in sub-head "Part-II" in the case of other civil servants.

(2) All moneys credited into the Fund shall be kept in the Government treasury in the name of the Chairman of the Provincial Welfare Board No. I or the Provincial Welfare Board No. II as the case may be.

(3) The account of the Fund shall be kept in rupees and all payment from it shall be made in rupees.

(4) The contributions, towards the Fund shall be checked by the Accountant-General, Sind, Karachi, in the case of payments made in Karachi and by Treasury Officers in the case of payments made in their respective districts.

6. The accounts of the contributions made to the Fund shall be maintained by the Accountant-General of Sind, Treasury Officer of the area in whose jurisdiction the civil servant is serving.

7. The assured sum to be paid on the death of a civil servant shall be the sum prescribed for the time being in respect of the Grade in which he was placed immediately before his death.

8. (1) Within three months of the coming into force of these rules every civil servant below sixty years of age shall nominate, in the form set out in Annexure 'A', a member or members of his family to whom he desires the sum assured to be paid in the event of his death specifying in case the sum assured is to be paid to more than one member of his family, the proportion in which such sum is to be paid to them, and in case the nominee is a minor the civil servant shall further nominate a person or persons through whom such sum should be paid.

(2) A civil servant in Grade-16 or above shall forward the nomination form to

the Insurance Company with whom the civil servant is insured whereupon the Company shall assign a nomination number and furnish a receipt for the record of the civil servant.

(3) A civil servant in Grade-15 or below shall submit the nomination to the Head of his Office or Department, as the case may be, who shall place the same in the service book of such civil servant.

(4) A civil servant may, at any time, cancel a nomination by sending a notice in writing to the appropriate authority and submitting revised nomination.

9. If the nomination submitted by the civil servant relates only to a part of the total sum assured, the part to which it does not relate shall, in the event of his death, be paid in accordance with the provisions of clauses (b) and (c) of section 8.

10. (1) As soon as may be after the death of a civil servant the Head of Office or Department shall furnish to the Insurance Company—

- (i) a certificate in the form set out in Annexure 'B' or 'C', as the case may be, certifying the death of the civil servant indicating the Grade in which he was placed immediately before his death.
- (ii) where the deceased was a civil servant in Grade-15 or below one copy of the nomination form referred to in sub-rule (3) of rule 8.
- (iii) a certificate specifying the names of the members of his family, and in the absence of any member of his family, the names of his surviving relatives, to whom the sum assured is payable under the provisions of clause (b) of section 8, and the shares in which the sum is payable to each member of the family or surviving relative as the case may be; and
- (iv) in the absence of the persons referred to in clause (ii) and (iii) a certificate specifying the name of the holder of succession certificate obtained from the court of competent jurisdiction.

(2) On receipt of the documents referred to in sub-rule (1) the Insurance Company shall make arrangement for immediate payment of the assured sum.

11. Subject to the provisions of section 5, a Board may make such grants out of the Fund not exceeding two thousand rupees as it may consider appropriate or feasible to a civil servant who has retired from service or has completed the age of sixty years.

12. (1) There shall be held at least one meeting of each Board in every three months period; provided that a special meeting may be called by the Chairman at any time if in his opinion it is expedient to do so.

(2) The Chairman and any two members of the Board shall form the quorum at the meeting.

(3) The decisions by the Board shall be taken by majority of votes, and in case of equality of votes, the Chairman shall have a second vote.

(4) The Chairman may appoint one of the members as Secretary to the Board.

(5) All decisions of the Board shall be recorded in writing by the Secretary and in his absence by such other member of the Board as may be authorized in this behalf by the Chairman.

(6) Subject to the general supervision and control of the Chairman the Secretary shall be responsible for—

- (i) the conduct of correspondence on behalf of the Board;
- (ii) the maintenance of the records of the Board;
- (iii) the disbursement of the money from the Fund;
- (iv) the maintenance of the accounts;
- (v) the preparation of the agenda of the meetings of the Board and giving advance notice of such meeting to the members of the Board;
- (vi) performance of such other functions as may be specified by the Chairman.

13. Members of the Board shall not be entitled to any remuneration.

14. Any amount required to be drawn from the Fund shall be drawn by submitting to the Accountant-General, Sind, bills which shall be signed by the Chairman of the Provincial Welfare Board No. I or the Provincial Welfare Board No. II, as the case may be; provided that if the amount, to be drawn exceeds one lac of rupees, the cheque shall be signed by the Chairman and a member of the Board.

ANNEXURE "A".

FORM OF NOMINATION :

(See sub-rule (1) of rule 8)

I \_\_\_\_\_ Son/ Daughter/ Wife of  
\_\_\_\_\_ of the \_\_\_\_\_

Department of Government of Sind hereby nominate the person/ persons mentioned below, who is/ are member/ members of my family as defined in the Sind Civil Servants Welfare Fund Ordinance, 1979, to receive the sum in which I am insured, in the event of my death.

Name and address of Nominee.	Relationship.	Age.	Proportion of the amount to be paid.	If the nominee is minor name of the person or persons to whom payment to be made on his/ her behalf.
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Dated the \_\_\_\_\_ day of 19\_\_\_\_

\*Attested \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of subscriber  
Seal of Office.

The signature of the subscriber should be attested by an Officer not below a Grade-17 who should affix his seal of Office below his signature.

**ANNEXURE "B".  
(GRADE 16 AND ABOVE OFFICERS)  
(See rule 10)**

GOVERNMENT OF SIND  
DEPARTMENT/ OFFICE

Dated the \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(Address of the Insurance Co.)

Reference :— GROUP INSURANCE SCHEME.

Dear Sir,

WITH reference to the above noted scheme, I have to report that Mr. /Mrs. /Miss \_\_\_\_\_ aged \_\_\_\_\_ years, died on \_\_\_\_\_.

It is therefore, requested that the payment of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only), the amount for which the deceased was insured, may be made in favour of the nominee/ nominees/surviving/ relatives/ holder of succession certificate of the deceased.

It is hereby certified—

- (1) that the deceased was subscriber to the Fund.
- (2) that at the time of the death the deceased was a Grade — civil servant.
- (3) that the deceased was not a contingent or work-charged employee.
- (4) that the civil servant died while in Government service and his age at the time of death did not exceed sixty years.
- (5) that the information given the claimnant has been verified and found correct.

\*As there is no valid nomination of the deceased the amount may be paid to the following surviving relatives/ succession certificate holders namely:—

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

\*Score out if not necessary.

Your faithfully

Head of office / Department.

**ANNEXURE "C".  
(GRADE 1 TO 15 OFFICIALS)  
(See rule 10)**

GOVERNMENT OF SIND  
DEPARTMENT/ OFFICE

Dated the \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

(Address of the Insurance Co.)

Reference :— GROUP INSURANCE SCHEME.

Dear Sir,

WITH reference to the above noted scheme, I have to report that Mr. /Mrs. /Miss \_\_\_\_\_ aged \_\_\_\_\_ years, died on \_\_\_\_\_.

It is therefore, requested that the payment of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only), the amount for which the deceased was insured, may be made in favour of the nominee/ nominees/surviving/ relatives/ succession certificate holder of the deceased.

It is hereby certified—

- (1) that the necessary premium has been paid.
- (2) that at the time of the death the deceased was a Grade — civil servant.
- (3) that the deceased was not a contingent or work-charged employee.
- (4) that the civil servant died while in Government service and his age at the time of death did not exceed sixty years.
- (5) that the information given the claimnant has been verified and found correct.

\*A copy of the nomination from his/her service record, is enclosed.

\*As there is no valid nomination of the deceased the amount may be paid to the following surviving relatives/ succession certificate holders of the deceased, namely:—

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

\*Score out if not necessary.

Your faithfully

Head of office / Department.

**Karachi, the 23<sup>rd</sup> June, 1980**

No. SOIX-REG(S&GAD)H/24-79(Pt. 1).—With reference to this Department Notification of even No. dated the 24<sup>th</sup> February, 1980, and in exercise of the powers conferred by section 47 of the Sind Standard Weights and Measures Enforcement Act, 1975, the Government of Sind are pleased to make the following amendment in the Sind Standard Weights and Measures Enforcement Rules, 1976, namely : —

**A M E N D M E N T**

In rule 19, for clauses (iii), (iv) and (v), the following shall be substituted : —

- “(iii) Assistant Controller, unless he is M. Sc., or has been Inspector for a period of five years or is an officer of grade 17 or above in the Bureau of Supply and Prices, Government of Sind;
- (iv) Deputy Controller, unless he is M. Sc., or has been Inspector for a period of five years or is an officer of Grade-18 or above in the Bureau of Supply and Prices, Government of Sind;
- (v) Additional Controller, unless he has worked in the Department for a period of seven years or is an officer in grade-18 or above in the Bureau of Supply and Prices, Government of Sind;