

SINDH ACT NO.XXV OF 2016

**THE KARACHI INSTITUTE OF TECHNOLOGY AND
ENTREPRENEURSHIP ACT, 2015.**

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[17th October, 2016]

to provide for the establishment of the Karachi Institute of Technology and Entrepreneurship at Karachi.

WHEREAS it is expedient to provide for the establishment of the Karachi Institute of Technology and Entrepreneurship at Karachi **and to provide for matters ancillary thereto;**

Preamble.

It is hereby enacted as follows:-

**CHAPTER-I
PRELIMINARY**

1. (1) This Act may be called the Karachi Institute of Technology and Entrepreneurship Act, 2015.

Short title and commencement.

(2) It shall come into force at once.

2. In this Act, unless there is anything repugnant in the subject or context –

Definitions.

(i) “Academic Council” means the Academic Council of the Institute;

(ii) “Authority” means any of the authorities of the Institute as specified in section 7;

(iii) “Board” means the Board of Governors of the Institute;

(iv) “Chairperson” means the Chairperson of the Board;

(v) “Chancellor” means the Chancellor of the Institute;

(vi) “Commission” means the Higher Education Commission, Islamabad;

(vii) “Dean” means the Head of a Faculty;

(viii) “Faculty” means a Faculty of the Institute;

(ix) “Foundation” means the Educational Enrichment Foundation established under section 42 of the Companies Ordinance, 1984, having registration No.0078661 dated 24th February, 2012;

(x) “Government” means the Government of Sindh;

(xi) “Head” means Head of a Teaching Department;

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- (xii) “Institute” means the Karachi Institute of Technology and Entrepreneurship;
- (xiii) “Officer” means any of the officers of the Institute specified in section 8;
- (xiv) “Patron” means the Patron of the Institute;
- (xv) “prescribed” means prescribed by statutes, regulations or rules;
- (xvi) “President” means the President of the Institute;
- (xvii) “Provost” means Provost of the Institute;
- (xviii) “Registrar” means the Registrar of the Institute;
- (xix) “statutes, regulations and rules” means respectively the statutes, regulations and rules made under this Act;
- (xx) “teacher” means the Professor, Associate Professor, Assistant Professor and Lecturer engaged whole time by the Institute and such persons as may be declared to be the teacher by regulations;
- (xxi) “Teaching Department” means a Teaching Department established and maintained or recognized by the Institute;

CHAPTER-II THE INSTITUTE

3. (1) There shall be established an Institute to be called the Karachi Institute of Technology and Entrepreneurship, Karachi, consisting of the Patron, the Chancellor, the President, the Provost, the Deans, the Heads of the Teaching Departments and members of the Board, the members of the Academic Council and such other officers as may be prescribed.

Incorporation.

(2) The Institute shall be a body corporate owned, managed and administered by the Foundation, having perpetual succession in fact, deed, and by the name of Karachi Institute of Technology and Entrepreneurship and a common seal, with power, amongst others to acquire, and hold property both movable and immovable to lease, sell or otherwise transfer any property vesting in it, owned by it or having been acquired by it, and shall by the said name, sue and be sued.

(3) The Institute shall take measures to setup campuses, virtual campuses or study centers at such places in or outside Pakistan.

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4. The Institute shall be an autonomous body and shall have the powers-

**Powers of the
Institute.**

- (i) to promote the advancement of learning by teaching and research, promotion of entrepreneurship and its dissemination by every means and work and to achieve and maintain national academic standards;
- (ii) to provide for instructions and training in such branches of learning as it may deem fit for the advancement of knowledge as it may determine;
- (iii) to make provision for research, demonstration and for the advancement and dissemination of knowledge in such manner as it may determine;
- (iv) to admit and examine students and to confer or award degrees, diplomas, certificates, joint degrees, co-terminal degrees, dual degrees and other academic distinctions on and to persons, who have passed its examination under prescribed conditions;
- (v) to develop curricula and prescribe courses of studies and undertake research as it may determine;
- (vi) to appoint such officers including teachers and members of the staff as necessary and prescribe terms and conditions and powers and duties of such officers and staff;
- (vii) to affiliate or associate itself with other institutions and establish Faculties and Teaching Departments to discharge its functions and responsibilities for the betterment of education;
- (viii) to control the discipline of the students of the Institute and the Institute in the prescribed manner;
- (ix) to confer honorary degrees or other distinctions on approved persons in the manner prescribed;
- (x) to provide and support other facilities for education, professional training and research;
- (xi) to receive and manage property, grants, bequests, trusts, gifts, donations, endowments and other contributions made to the Institute and to invest them in such manner as it may deem fit;

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- (xii) to enter into agreements, contracts and arrangements with organizations, institutions, bodies and individuals for carrying out its functions and activities;
- (xiii) to cooperate and collaborate with Universities and Institutes and authorities or organizations in public and private sector;
- (xiv) to affiliate and disaffiliate educational institutions and inspect colleges and other educational institutions affiliated or seeking affiliation with it;
- (xv) to create posts for research, extension, administration and other related purposes and to appoint persons thereto;
- (xvi) to set up electronic media channels such as television station, radio station either through national broadcasting medium or internet for the purpose of dissemination of education to the public and in accordance with the mission of the Institute subject to laws, rules and regulations for the time being apply for the purpose;
- (xvii) to undertake such research as it may determine in any and all branches of learning;
- (xviii) to demand and receive such fees and other charges as it may determine;
- (xix) to appoint members of the various bodies and committees for instructional and co-curricular activities;
- (xx) to provide for the printing and publication of research and other works; and
- (xxi) to do all such other acts and things as may be requisite to further the objectives of the Institute as a place of education and learning;
- (xxii) to develop and offer online and distant learning programmes, courses, diplomas, certifications, enroll students into online and distant learning programmes and award degrees, diplomas, certifications.

5. The Institute shall be open to all persons of either sex, of whatever religion, race, creed, colour, or domicile who are academically qualified for admission to the courses of study offered by the Institute and no such person shall be denied the privilege on the ground only of sex, religion, creed, race, class, colour or domicile.

Institute open to all.

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6. (1) The academic programmes of the Institute shall be conducted in the prescribed manner. **Teaching at the Institute.**

(2) The institute may associate external examinations for the conduct of examinations.

(3) No degree shall be granted unless a student has passed an examination in Islamic Studies and Pakistan Studies at Bachelor's degree level or, in the case of non-Muslim student, in ethics or Pakistan Studies at his option.

7. The following shall be the Authorities of the Institute:- **Authorities.**

- (i) The Board of Governors;
- (ii) The Academic Council;
- (iii) The Boards of Faculties;
- (iv) The Boards of Studies;
- (v) The Selection Board;
- (vi) The Board of Advanced Studies and Research;
- (vii) The Finance and Planning Committee;
- (viii) The Discipline Committee;
- (ix) The Affiliation Committee; and
- (x) such other Authorities as may be prescribed by the statutes.

**CHAPTER-III
OFFICERS OF THE INSTITUTE**

8. The following shall be the officers of the Institute:- **Officers of the Institute.**

- (i) the Chancellor;
- (ii) President;
- (iii) the Provost;
- (iv) the Vice-Provost;
- (v) the Deans;
- (vi) the Head of the Teaching Departments;
- (vii) the Registrar;
- (viii) the Director of Finance;
- (ix) the Controller of Examination;
- (x) the Resident Auditor;
- (xi) the Librarian; and
- (xii) such other persons as may be prescribed to be officers of the Institute.

9. (1) The Chief Minister of Sindh shall be the Patron of the Institute. **Patron.**

(2) The Patron shall, when present, preside at the convocations of the Institute.

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10. (1) The Patron may cause an inspection or inquiry to be made in respect of any matter connected with the affairs of the Institute and shall, from time to time, direct any person or persons to inquire into or carry out inspection of –

Visitation.

- (a) the Institute, its building, libraries and other facilities;
- (b) any institution, department or hostel maintained by the Institute;
- (c) the adequacy of financial and human resources;
- (d) the teaching, research, curriculum, examination and other matters of the Institute; and
- (e) such other matters as may be specified by him.

(2) The Patron shall communicate to the Board his views with regard to the result of visitation and shall after ascertaining the views of the Board, advise the Board on the action to be taken by it.

(3) The Board shall, within such time as may be specified by the Patron, communicate to him such action, if any, as has been taken or may be proposed to be taken upon the results of visitation.

11. (1) The Chancellor shall be a person of eminence, known for his contribution in the field of knowledge or service to society and appreciated for high moral and his intellectual calibre.

Chancellor.

(2) Subject to sub-section (1), the Chancellor shall be appointed by the Foundation for a period of four years on the terms and conditions as the Foundation may determine.

(3) The Chancellor shall, in the absence of the Patron, preside at the convocation of the Institute.

(4) Every proposal to confer an honorary degree shall be subject to confirmation by the Chancellor.

(5) The Chancellor may remove any person from the membership of any Authority if such person –

- (a) has become unsound mind; or
- (b) has been incapacitated or is unable to function as member; or
- (c) has been convicted by a court of law in Pakistan of an offence involving moral turpitude.

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(6) If the Chancellor is satisfied that the proceedings of any Authority are not in accordance with the provisions of this Act, the statutes, the regulations or the rules, he may, after calling upon such Authority to show cause why such proceedings should not be annulled, by order in writing, annul the proceedings.

(7) Should the Chancellor be incapacitated from acting as such due to absence or any other cause, the President or any person authorized by the Board shall exercise all the powers and perform all the duties and functions of the Chancellor.

(8) The Chancellor may cause a visitation or inquiry to be made in respect of any matter connected with the affairs of the Institute and appoint such person as may deem fit for the purpose.

(9) The Chancellor shall, on receipt of a report under subsection(6) above, issue such directions as he thinks fit and the President will comply with such directions through the Board.

12. (1) The President shall be appointed by the Foundation for a period of four years on such terms and conditions as the Foundation may determine and shall be eligible for re-appointment subject to the approval of the Foundation.

President.

(2) The President shall, in the absence of the Patron and Chancellor, preside at the convocation of the Institute.

(3) The President shall be responsible for the proper administration of the Institute, its financial management and the implementation of the provisions of this Act, the statutes, the regulations, the rules and the decisions, guidelines and policies framed by the Board.

(4) The President shall be a full-time paid officer of the Institute and his remuneration and allowances shall be determined by the Board, with approval of the Foundation.

(5) The President, in his ex-officio capacity, shall represent the Institute on the Board of Governors of the Foundation and shall attend all its meetings, as a member, to keep the Foundation informed of the activities of the Institute.

(6) The President shall appoint, on the recommendations of the Selection Board, teachers, officers and members of the staff of the Institute and such other persons as may be necessary in accordance with policies and procedures approved by the Board so as to ensure the highest intellectual and moral qualities in the persons appointed;

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(7) Should the President be incapacitated from acting as such due to absence, death or any other cause, the Provost or any person authorized by the Board shall exercise all the powers and perform all the duties and functions of the President.

13. (1) The Provost shall be appointed by the President on the recommendations of the Board, for a period of four years on such terms and conditions as the Board may determine.

Provost.

(2) The Provost shall be the Chief Academic Officer of the Institute and shall be responsible for maintaining a proper standards of education and for the implementation of the provisions of this Act, the statutes, the regulations, the rules and the decisions of the Board and for the execution of the programs of the Institute in accordance with the guidelines and policies formulated by the Board.

(3) In particular and without prejudice to the generality of the foregoing powers, the Provost shall also have the powers –

- (a) to submit plans of work which may improve the standard of learning and teaching of the Institute to the President;
- (b) to direct the activities connected with the execution of programmes for instructions, training, research, services to the community;
- (c) to submit to the Board, in accordance with the rules of procedure, reports on the activities of the Institute and the execution of the plans of work;
- (d) to undertake any work assigned by the Board.
- (e) to delegate, subject to such conditions, if any, as may be prescribed, any of his powers under this Act, to an officer or other employee of the Institute; and
- (f) to exercise and perform such other powers and functions as may be prescribed.

(4) At any time when the office of the Provost is vacant, is absent or is unable to perform the functions of his office due to illness or any other cause, the President shall make such arrangements for the performance of the duties of the Provost as he may deem fit.

14. (1) The President may, in consultation with the Provost, appoint a Vice-Provost for the main campus or the additional campus, if any, or for both the campuses jointly or separately, on such terms and conditions as may be determined by the President.

Vice-Provost.

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(2) Where a Vice-Provost is appointed under sub-section (1), he shall, notwithstanding anything contained in this Act, exercise such powers and perform such functions as the President may delegate to him.

15. (1) The Registrar shall be a whole time officer of the Institute and shall be appointed by the Board on such terms and conditions as the Board may determine.

Registrar.

(2) The Registrar shall –

- (a) be the custodian of the common seal and the academic records of the Institute;
- (b) maintain the register of registered graduates in the prescribed manner and register of the minutes of all meetings of the Board and other Authorities in which he is required to attend under this Act and preserve all records and data of the Institute;
- (c) supervise and process of appointment or nomination of members to the various authorities and other bodies in the prescribed manner; and
- (d) perform such other duties as may be prescribed.

16. (1) The Director of Finance shall be a whole time officer of the Institute who shall preferably be a Chartered Accountant or a Cost and Management Accountant and shall be appointed by the Board on such terms and conditions as the Board may determine.

Director Finance.

(2) The Director of Finance shall be the Chief Financial Officer and shall-

- (a) manage the assets, property, the finances and the investments of the Institute;
- (b) prepare the annual and revised budget estimates of the Institute and present them to the Finance and Planning Committee and the Board;
- (c) ensure that the funds of the Institute are expended for the purposes for which they are provided; and
- (d) perform such other duties as may be prescribed.

17. (1) The Controller of Examination shall be an officer of the Institute who shall hold post-graduate degree and shall be appointed by the Board on the recommendations of the President, on such terms and conditions as may be prescribed.

**Controller of
Examination.**

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(2) The Controller of Examination shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

18. The Resident Auditor shall be an officer of the Institute and shall be responsible for internal audit of the Institute.

Resident Auditor.

**CHAPTER-IV
AUTHORITIES OF THE INSTITUTE**

19. The following shall be the Authorities of Institute:-

Authorities.

- (i) the Board of Governors;
- (ii) the Academic Council;
- (iii) the Selection Board;
- (iv) the Finance and Planning Committees; and
- (v) such other Authorities as may be prescribed.

20. (1) The general supervision and control of the affairs of the Institute its powers to lay down policies shall vest in the Board consisting of the following –

Board of Governors.

- (a) the Chancellor who shall be its **Chairperson**;
- (b) the President;
- (c) the Provost;
- (d) a sitting or retired Judge of the High Court nominated by the Chief Justice of the High Court of Sindh;
- (e) the Chairperson of the Commission **or whole time member of the Commission nominated by him**;
- (f) the Secretary Education Department Government of Sindh, **or his representative of not below the Rank of Grade 19 officer of the Department**;
- (g) **two** persons of national or international eminence to be nominated by the President;
- (h) **four** persons to be nominated by the Foundation;
- (i) **two members of the Provincial Assembly of Sindh to be nominated by the Speaker of the Provincial Assembly of Sindh**;
- (j) **Chairperson or his nominee of a relevant industry or trade association nominated by the President**;
- (k) the Registrar who shall act as Secretary of the Board.

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(2) A nominated member shall hold office for a term of three years and shall be eligible for re-nomination on the expiry of his term.

(3) The office of a nominated member shall become vacant if he resigns or fails to attend three consecutive meetings of the Board without sufficient cause or leave of absence or his nomination is changed by the Authority which had nominated him.

(4) A casual vacancy of members shall be filled by person nominated by the authority which had nominated the member whose vacancy is to be filled.

(5) No act or proceedings of the Board shall be invalid by reason only of the existence of a vacancy in or a defect in constitution of the Board.

21. (1) The Board shall be the executive and governing body of the Institute and shall be subject to the provisions of this Act and the statutes, exercise general supervision over the affairs and management of the Institute.

**Powers and duties of
the Board.**

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of this Act and the statutes, the Board shall have the powers –

- (a) to hold, control and administer the property and funds of the Institute;
- (b) to govern and regulate, with due regard to the advice of the relevant Committee, the finances, accounts and investments of the Institute and for that purpose, to appoint such agents as it may think fit;
- (c) to consider annual and revised budget estimates and to re-appropriate funds from one major head of expenditure to another;
- (d) to transfer and accept transfer of movable or immovable property on behalf of the Institute;
- (e) to enter into, vary, carry out and cancel contracts on behalf of the Institute;
- (f) to cause proper books of accounts to be kept for all sums of money received and expended by the Institute and for the assets and liabilities of the Institute;
- (g) to receive and manage any property transferred and grants, bequests, donations, endowments and other contributions made to the Institute;

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- (h) to administer any funds placed at the disposal of the Institute for specified purposes;
- (i) to determine the form, provide for the custody and regulate the use of the common seal of the Institute;
- (j) to provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for carrying out the work of the Institute;
- (k) to institute programmes for the exchange of students and teachers between the Institute and other Universities and other educational institutes and research organization whether in Pakistan or abroad;
- (l) to institute Professorship, Associate Professorship, Assistant Professorship, Lectureship and other teaching posts or to suspend or abolish such posts;
- (m) to create, suspend or abolish such administrative, teaching, research or other posts as may be necessary;
- (n) to make appointments on the recommendation of the Selection Board to the posts of teachers, officers and such other cadres as may be determined by the Board;
- (o) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students;
- (p) to confer honorary degrees on the recommendation of the Academic Council in accordance with the prescribed conditions;
- (q) to cooperate with other charitable trusts, societies, associations, institutions or companies formed for all or any of these objects and statutory authorities operating for similar purposes and to exchange any advice or information with them;
- (r) to prescribe the duties of officers, teachers and other employees of the Institute;
- (s) to suspend, impose penalty and remove from service officers (other than the President), teachers and other employees in the manner prescribed;
- (t) to appoint members of the various Authorities in accordance with the provisions of this Act;

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- (u) to create component of the Institute such as faculties, departments, campuses and institutes under its jurisdiction and to constitute such standing committees, councils and other administrative or academic advisory bodies as it may deem necessary and review their work;
- (v) to propose statutes for submission to the Chancellor;
- (w) to consider and dispose of the regulations made by the Academic Council; provided that the Board may frame the Regulations on its own initiative and approve it after consulting the Academic Council;
- (x) to regulate, determine and administer all other matters concerning the Institute and, to this end, exercise all other powers not specifically mentioned in this Act and the statutes;
- (y) to delegate any of its powers to an Authority or Officer or a Committee or Sub-Committee or withdraw the same at any time; and
- (z) to perform such other functions as have been assigned to it under this Act, or may be assigned to it by the statutes.

22. (1) The Board shall meet at least **three times** in a year on the dates to be fixed by the President; provided that a special meeting may be called at any time on the direction of the Chancellor or on a requisition made by not less than **four members** of the Board to consider a matter of urgent nature.

Meetings of the Board.

(2) Not less than ten clear days' notice of a special meeting shall be given to the members of the Board and the agenda of the meeting shall be restricted to the matter for which the special meeting is called.

(3) The quorum for a meeting of the Board shall be one-half of the total membership of the Board, a fraction be counted as one.

(4) The decisions of the Board shall be expressed in terms of the views of the majority of the members present and voting and, if the members are equally divided, the **Chairperson** shall have and exercise a casting vote.

23. (1) The Academic Council shall consist of –

Academic Council.

- (i) the President who shall be the Chairperson;

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- (ii) the Provost;
- (iii) the Vice-Provost;
- (iv) all the Deans;
- (v) the Head of the Teaching Departments;
- (vi) the Institute Professors and Associate Professors;
- (vii) the Registrar who shall be the Secretary;
- (viii) four eminent persons in the field of studies of the Faculties nominated by the Board; and
- (ix) the Controller of Examinations;

(2) A nominated member shall hold office for a term of three years and shall be eligible for re-nomination.

(3) The office of a nominated member shall become vacant if he resigns or fails to attend three consecutive meetings of the Council without sufficient cause or leave of absence or when his nomination is changed by the nominating authority.

(4) The quorum for a meeting of the Council shall be one third of the total number of members, a fraction being counted as one.

(5) Subject to sub-section (3), a member may take part in meeting of the Academic Council by using any communication equipment and he shall be deemed to have participated in the meeting.

24. (1) The Academic Council shall be the highest academic body of the Institute, and shall, subject to the provisions of this Act and statutes, have power to lay down standards of instruction, publication, research and examinations, and to regulate and promote the academic life of the Institute.

**Powers and duties of
the Academic Council.**

(2) In particular and without prejudice to the generality of the foregoing provisions, the Council shall have the power –

- (i) to advise the Board on academic matters;
- (ii) to regulate the admission of students to the courses of studies and examinations and conduct of teaching, research, publication and examination as to preserve high standards of learning and education with the approval of the Board;

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- (iii) to propose the Board, schemes for the constitution and organization of colleges, faculties, teaching departments, institutes and Board of Studies;
- (iv) to consider or formulate proposals for the planning and development of teaching and research in the Institute;
- (v) to make regulations on the recommendations of the Boards of Faculties and the Boards of Studies, prescribing the courses of studies and the syllabi for all Institute examinations; provided that, if the recommendations of Boards of Faculties and Boards of Studies are not received by the prescribed date, the Academic Council may, subject to the approval of the Board, continue for the next year the courses of studies already prescribed for an examination;
- (vi) to recognize examinations of other Institute of examining bodies as equivalent to corresponding examinations of the Institute;
- (vii) to frame Regulations for submission to the Board;
- (viii) to appoint members to the various Authorities in accordance with the provisions of this Act and to perform such other functions as may be prescribed by statutes.

25. The constitution, functions and powers of the Authorities for which no specific provision or insufficient provision has been made in this Act shall be such as may be prescribed by statutes.

**Constitution,
functions and powers
of other authorities.**

26. The Board, the Academic Council and other Authorities may appoint such standing, special or advisory committees, as they may consider advantageous in the performance of their functions.

**Appointment of
Committees by the
authority.**

**CHAPTER-V
STATUTES, REGULATIONS AND RULES**

27. (1) Subject to provisions of this Act, statutes may be made to regulate or prescribe all or any of the following matters, namely:-

Statutes.

- (i) the terms and conditions of service of officers, teachers and other employees of the Institute;
- (ii) the terms and conditions of contractual appointments of teachers, researchers and officers;

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- (iii) the maintenance of register of registered graduates;
- (iv) the establishment of colleges, Faculties, teaching departments, institutes, campuses and other academic units and divisions;
- (v) the powers and duties of officers and teachers;
- (vi) the conditions under which the Institute may enter into arrangements with other public or private organizations for purposes of instruction, research and other scholarly activities;
- (vii) the general schemes of studies including the duration of courses and number of subjects and papers for examinations;
- (viii) the efficiency and discipline of the employees of the Institute;
- (ix) the acquisition and administration of properties and investment of the Institute; and
- (x) all other matters which under this Act are required to be done or may be prescribed or regulated by statutes.

(2) The draft of the statutes shall be proposed by the Board for the approval of the Chancellor.

(3) The Chancellor shall have the power to assent to the statutes submitted to him for approval, or refer them back to the Board for reconsideration.

(4) No Statute shall be valid until it has been approved by the Chancellor.

28. (1) Subject to provisions of this Act and the statutes, regulations may be made for all or any of the following matters:-

- (i) schemes of studies and research, including the duration of courses, number of subject or papers for examination;
- (ii) syllabi and courses of study and research programmes leading to degrees, diplomas or certificates;
- (iii) conduct and supervision of examination, appointment of examiners, scrutiny, tabulation and declaration of result;

Regulations.

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- (iv) determination of fees and other charges for admission to various courses, examination and hostels;
- (v) maintenance of discipline among students and schemes for their welfare;
- (vi) conditions under which a person should carry on independent research to entitle him to a degree;
- (vii) institution of fellowships, scholarships, prizes, medals, honoraria and other financial assistance for students and research scholars;
- (viii) conduct of convocation and form of academic costumes;
- (ix) conditions of residence of students;
- (x) use of library; and
- (xi) all other academic matters which by this Act or statutes are to be or may be prescribed by regulation.

(2) The Board shall have powers to approve the regulations submitted to it with or without modification or refer them back to the Academic Council for reconsideration or reject them.

(3) No regulations shall be valid until they have been approved by the Board.

29. (1) The Authorities and the other bodies of the Institute may make rules consistent with this Act, the statutes and the regulations, to regulate the conduct of their business and the time and place of meetings and related matters:

Rules.

Provided that the Board may direct the amendment or annulment of any rules made by any authority or body, under this section:

Provided further that if such other Authority or body is dissatisfied with such direction, it may appeal to the Foundation whose decision in the matter shall be final.

(2) The Board may make rules to regulate any matter relating to the affairs of the Institute which under this Act is not specifically required to be provided for by the statutes or regulations.

30. The procedure for adding to, amending or repealing the statutes and the regulations shall be the same as that prescribed respectively for framing or making the statutes and regulations.

**Amendment and
repeal of Statutes and
Regulations.**

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**CHAPTER-VI
THE INSTITUTE FUND**

31. (1) The Institute shall have a Fund to which shall be credited its income from fees, donations, trusts, bequests, endowments, grants, contributions and all other sources.

**Fund, Audit and
Accounts.**

(2) Capital and recurrent expenditure of the Institute shall be met from the contributions made by the Board and any other foundations, universities, individuals, Government and from the income derived from such sources including the Foundation.

(3) No contribution, donation or grant which may directly or indirectly involve any immediate or subsequent financial liability for the Institute, or which may involve an activity not included in the programmes for the time being, shall be accepted without the prior approval of the Board.

(4) The accounts of the Institute shall be maintained in such form and manner as may be determined by the Board and shall be audited each year within four months of the closing of the financial year of the Institute by the registered Chartered Accountant or Cost and Management Accountant appointed by the Board.

(5) The accounts, together with the report of the auditor thereon shall be submitted to the Board for approval.

(6) The auditor's report shall certify that the auditor has complied with the standards of audit and certification laid down by the institute of Chartered Accountants of Pakistan.

32. Any casual vacancy among the appointed or nominated members of any Authority shall be filled as soon as conveniently may be possible by the person or the body who appointed or nominated the member whose place has become vacant and the person appointed or nominated to the vacancy shall be member of such Authority for the residue of the term for which the person whose place he fills would have been a member:

**Filling of casual
vacancies in
Authorities.**

Provided that where a vacancy in the membership of an Authority other than the Board cannot be filled for the reason that the member was ex-officio and the office has ceased to exist or the organization in institution or other body other than the Institute has ceased to exist or has ceased to function, or for any other circumstance which make it impracticable to fill the vacancy, the vacancy shall be filled in such manner as the Board may direct on the recommendation of the President.

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33. When number of a newly constituted Authority is appointed or nominated his term of office, as fixed under this Act shall commence from such date as may prescribed.

**Commencement of
term of members of
Authorities.**

34. No act, proceeding, resolution or decision of any Authority shall be invalid by reason only of any vacancy or defect in the constitution of or in the appointment or nomination of any member of the Authority.

**Validity of
proceedings of
Authorities.**

35. (1) The Institute shall work within the framework of the Education policy and other law or policy framed by Government or Commission from time to time.

General Provision.

(2) Annual monitoring charges as fixed by Government from time to time shall be paid by the Institute through pay order in the name of Secretary, Education Department, Government of Sindh.

(3) The academic qualifications, salaries and fringe benefits of the academic staff shall not be less than those admissible to such staff in public institutes in the Province.

36. If any question arises as to the interpretation of any of the provisions of this Act, it shall be placed before the **Chancellor** whose decision thereon shall be final.

Interpretation.

37. Notwithstanding anything contained in this Act, the statutes set out in the Schedule, shall be deemed to be the statutes framed under this Act and shall remain in force until they are amended or replaced by new statutes framed in accordance with this Act.

First Statutes.

38. No court shall have jurisdiction to entertain any proceeding, grant any injunction or make any order in relation to anything done in good faith or purported to have been done or intended to be done under this Act.

Bar of Jurisdiction.

39. No suit or legal proceedings shall lie against Government, the Institute, or any Authority or an employee of the Institute or any person, in respect of anything which is done, or purported to have been done in good faith or is intended to have been done under this Act.

Indemnity.

40. In case of winding up or dissolution of the Institute, the surplus assets or property, after the satisfaction of all debts and liabilities, shall not be paid or disbursed among the members, but shall stand transferred to the Foundation.

**Dissolution or
Winding up of
Institute.**

41. If any difficulty arises as to the first constitution or reconstitution of any Authority upon coming into force of this Act or otherwise in giving effect to any provision of this Act, the Chancellor may give appropriate directions to remove such difficulty.

**Removal of
difficulties.**

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**THE SCHEDULE
THE FIRST STATUTES
(see section 37)**

1. (1) The Institute shall include the following Faculties:- **Faculties.**
- (i) **Faculty of Management Sciences;**
 - (ii) **Faculty of Arts and Architecture;**
 - (iii) **Faculty of Engineering;**
 - (iv) **Faculty of Liberal Arts;**
 - (v) **Faculty of Computing and;**
 - (vi) **such other Faculties as may be prescribed by statutes.**

Explanation: The Faculty of Liberal Arts offers academic programs across the disciplinary spectrum – humanities, social, natural, mathematical and computing sciences. The courses and interdisciplinary degrees offered enable the students to think critically, communicate clearly, and lead effectively. The curriculum emphasizes ethics, integrity, civic participation, good citizenship, and awareness of global issues.

(2) The Islamic Education and Pakistan Studies shall be compulsory for Muslim students. Non-Muslim students shall in lieu of these subjects have option to take ethics and Pakistan Studies subjects in all faculties.

(3) Each college or faculty shall include such institutes, teaching departments, centers or other teaching or research units as may be prescribed by statutes.

2. (1) There shall be a Board of each faculty which shall consist of – **Board of Faculty.**
- (a) the Dean of the Faculty;
 - (b) the Professors and Heads of the Teaching Departments of the faculty;
 - (c) two members of each Board of Studies that comprise the Faculty to be nominated by the Board of Studies concerned;

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- (d) three teachers to be nominated by the Academic Council by reason of their specialized knowledge of subjects which, though not assigned to the Faculty, have in the opinion of the Academic Council, important bearing on the subjects assigned to the Faculty;
- (e) two experts in the relevant field from outside the Institute to be appointed by the Board; and
- (f) one member to be nominated by the Provost.

(2) The members other than ex-officio members shall hold office for a period of three years.

(3) The quorum for a meeting of the Board of Faculty shall be one-half of the total number of the members, a fraction being counted as one.

(4) The Board of Faculty shall, subject to the general control of the Academic Council and the Board, have the powers to –

- (a) co-ordinate the teaching and research work in the subjects assigned to the Faculty;
- (b) scrutinize the recommendations of the Board of the Studies comprising the Faculty with regard to the appointment of paper-setters, and examiners for graduate and Post graduate examinations and to forward the panels of suitable paper-setters and examiners for each examination to the Provost;
- (c) consider any other academic matter relating to the Faculty and report thereon to the Academic Council;
- (d) prepare a comprehensive annual report regarding the performance of each department, comprising the faculty for presentation to the Academic Council; and
- (e) perform such other functions as may be prescribed by the statutes.

3. (1) There shall be a Dean of each faculty who shall be the Chairperson and convener of the Board of Faculty.

Dean of Faculty.

(2) The Dean shall be appointed by the Board from amongst the three senior-most faculty members with a minimum rank of Assistant Professor on the recommendation of the Provost and shall hold office for a period of three years and shall be eligible for reappointment.

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(3) The Dean shall present candidates for admission to degrees, except honorary degrees in the courses falling within the purview of the Faculty.

(4) The Dean shall have such powers and duties as may be prescribed by the Board on the recommendations of the Provost.

4. (1) There shall be a Teaching Department for each subject or a group of allied subjects, as may be prescribed by the regulations and shall be headed by a Head of Department. **Teaching Department.**

(2) The Head of Teaching Department shall be appointed by the Board, on the recommendation of the Provost, from amongst the three senior-most Associate Professors or Assistant Professors other than the ones already working as Deans, for a period of three years and shall be eligible for reappointment:

Provided that where in a Department there is no Professor or Associate Professor, no such appointment shall be made and the department shall be looked after by the Dean with the assistance of the senior-most teacher of the Department.

(3) The Head of the Department shall-

- (a) plan, organize and supervise the work of the department and shall be responsible to the Dean for the work of his Department;
- (b) under the general supervision of the Provost and the Dean, shall exercise all administrative, financial and academic powers and such other duties or powers as may be delegated to him; and
- (c) prepare a comprehensive annual report on the performance of the Department at graduate and post-graduate levels, and faculty research and development and submit it to the Dean of the Faculty for evaluation.

5. (1) There shall be a Board of Studies for each subject or a group of subjects as may be prescribed by regulations. **Board of Studies.**

(2) Each Board of Studies shall consist of –

- (i) The Head of the Teaching Department concerned;
- (ii) all Professors and Associate Professors in the Teaching Department concerned;
- (iii) two Institute teachers, other than professors or

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Associate Professors to be appointed by the
Academic Council;

(iv) two experts, other than Institute teachers, to be appointed by the Provost.

(3) The term of office of members of the Board of Studies, other than ex-officio members shall be three years.

(4) The quorum for a meeting of the Board of Studies shall be one-half of the total number of members, a fraction being counted as one.

(5) The Head of the teaching department concerned shall be the Chairperson and convener of the Board of Studies.

(6) The functions of the Board of Studies shall be –

- (i) to advise Authorities on all academic matters connected with instruction, research and examination in the subjects concerned.;
- (ii) to propose curricula and syllabi for all degree, diploma and certificate courses in the subject or subjects concerned;
- (iii) to suggest a panel of names of papers setters and examiners in the subjects concerned; and
- (iv) to perform such other functions as may be prescribed by regulations.

6. (1) There shall be a Board of Advanced Studies and Research consisting of –

**Board of Advanced
Studies and Research.**

- (i) the President, who shall be its Chairperson;
- (ii) the Provost;
- (iii) all the Deans;
- (iv) one Professor from each faculty having experience in research in relevant field to be appointed by the Academic Council;
- (v) one Professor from each faculty other than the Dean to be appointed by the Board;
- (vi) one member to be nominated by the Provost;
- (vii) three members from the relevant field from the

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Research Organizations or Universities, to be
nominated by the Board; and

(viii) the Registrar, who shall act as its Secretary.

(2) The term of office of the members of the Advanced Studies and Research Board, other than ex-officio members, shall be three years.

(3) The quorum for a meeting of the Advanced Studies and Research Board shall be one half of the total number of members, a fraction being counted as one.

(4) The functions of the Advanced Studies Research Board shall be –

- (i) to advise the Authorities on all matters connected with the promotion of Advance Studies and research in the Institute;
- (ii) to propose regulations regarding the award of research degrees;
- (iii) to appoint supervisors for research students to determine the subject of their thesis;
- (iv) to recommend panels of names of paper setters and examiners for research degrees; and
- (v) to perform such other functions as may be prescribed by statutes.

7. (1) There shall be a Selection Board consisting of –

Selection Board.

- (i) the President who shall be its Chairperson;
- (ii) the Provost;
- (iii) the Dean of the Faculty concerned;
- (iv) the Head of the teaching Department concerned;
- (v) two members of the Board to be nominated by the Board;
- (vi) two eminent scholars to be nominated by the Board;
- (vii) the Registrar shall be the Secretary of the Selection Board.

(2) The members of the Selection Board other than ex-officio members shall hold office for three years.

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(3) The quorum for a meeting of Selection Board shall be four members.

(4) No member of the Selection Board who is a candidate for the post to which appointment is to be made shall take part in such proceedings of the Selection Board.

(5) In selecting candidates for the post of Professors and Associate Professors, the Selection Board shall, co-opt or consult three experts in the subject concerned and in selecting candidates for other teaching posts, two experts in the subject concerned to be nominated by the President from standing list of experts of each subject approved by the Board on the recommendation of the Selection Board and revised from time to time.

(6) The functions of the Selection Board shall be –

- (a) to consider all applications for teaching and other post received in response to an advertisement and shall recommend to the Board the names of suitable candidates for appointment to such posts;
- (b) to recommend to the Board the grant of higher initial pay in a suitable case for reasons to be recorded in writing;
- (c) to recommend to the Board the appointment of an eminently qualified person to a position in the Institute on the terms and conditions as may be prescribed;
- (d) to consider all cases of promotion of academic staff and officer of the Institute and recommend to the Board the names of suitable candidates for such promotions; and
- (e) that in the event of an unresolved difference of opinion between the Selection Board and the Board, the matter shall be referred to the President whose decision in the matter shall be final.

8. (1) There shall be Finance and Planning Committee consisting of –

- (i) the President who shall be its **Chairperson**;
- (ii) the Provost;
- (iii) all the Deans;
- (iv) one member of the Board to be nominated by the Board;
- (v) one member of the Academic Council to be

**Finance and Planning
Committee.**

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nominated by the Academic Council;

- (vi) one representative each from Education and Finance Departments not below the rank of Deputy Secretary; and
- (vii) the Director Finance of the Institute shall be a member and Secretary of the Board.

(2) The term of the office of the members of the Finance and Planning Committee, other than ex-officio members shall be for a period of three years.

(3) The quorum for a meeting of the Finance and Planning Committee shall be three members.

(4) The functions of the Finance and Planning Committee shall be—

- (i) to consider annual statement of accounts and annual and revised budget estimates and advise the Board thereon;
- (ii) to review periodically the financial position of the Institute;
- (iii) to advise the Board on all matters relating to planning, development, finance investment and accounts of the Institute;
- (iv) to prepare short term and long term development plans;
- (v) to prepare staff and resource development plans; and
- (vi) to perform such other functions as may be prescribed by statutes.

9. (1) The Discipline Committee shall consist of —

- (a) the Provost or his nominee;
- (b) two Professors to be nominated by the Academic Council;
- (c) one member to be nominated by the Foundation; and
- (d) the Teacher or Officer Incharge of Student Affairs.

**Discipline Committee
and its functions.**

(2) The term of office of members of the Discipline Committee, other than ex-officio members shall be two years.

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(3) The quorum for a meeting of the Discipline Committee shall be three members.

(4) The functions of the Discipline Committee shall be –

- (a) to propose regulations to the Academic Council for the conduct of Institute students, maintenance of discipline and for dealing with cases of discipline; and
- (b) to perform such other functions as may be assigned to it by the statutes or regulations;

10. (1) There shall be an Affiliation Committee which shall consist of – **Affiliation Committee.**

- (a) the President who shall be the Chairperson;
- (b) the Provost;
- (c) one member of the Board to be nominated by the Board;
- (d) two Professors to be nominated by the Academic Council;
- (e) the Director Education (Colleges) of the region concerned.

(2) The term of the office of the appointed members of the Affiliation Committee excluding ex-officio members shall be two years.

(3) The Affiliation Committee may co-opt not more than three experts.

(4) The quorum for a meeting of the Affiliation Committee shall be three members.

(5) An officer of the Institute to be designated by the President for this purpose shall act as the Secretary of the Committee.

(6) The Affiliation Committee shall perform the following functions:-

- (i) to frame rules governing the affiliations for institutions seeking affiliations with the Institute;
- (ii) to inspect and affiliate Institutions seeking affiliations with the Institute;
- (iii) to enquire into the complaints alleging breach of

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conditions of affiliations by affiliated colleges; and

- (iv) to perform such other functions as may be prescribed by the regulations.